

**The Archdiocese of Saint Boniface
invites applications for the full time, bilingual position of

Coordinator of Marriage, Family & Life**

The successful candidate for this position will:

- Coordinate and promote in the Archdiocese
 - Marriage preparation and the new Archdiocesan Curriculum for Marriage Preparation
 - “Projet Mariage” Marriage Preparation program for the francophone diocesan sessions
 - Marriage Enrichment and Family Life initiatives within parishes and at the diocesan level
 - Activities regarding life issues within the Archdiocese
- Oversee the functioning of diocesan committees related to Marriage, Family and Life
- Be a principal resource person for matters related to Marriage, Family and Life within the Archdiocese
- Keep abreast of the policies and issues related to Marriage, Family and Life

The successful candidate:

- will preferably have a background in related theological and pastoral training, and experience in parish or diocesan work
- has experience and/or formation that provides an expertise in the areas of marriage preparation, family ministry and life issues
- has the ability to articulate the philosophy, theology and objectives of the Catholic Church related to Marriage, Family and Life
- has the ability to work independently and as part of a team
- has the ability to lead, facilitate, organize, delegate and work with a team,
- is fluently bilingual in written and spoken French and English
- is comfortable with technology and is proficient with Microsoft Office Suite,
- will be required to work some evenings and weekends and to travel throughout the Archdiocese
- will commence work at a time that is agreeable to both parties

**Please forward resumes with cover letter stating your expected salary.
Please include the names of three references, including that of your pastor.**

**Julien Fradette, Director,
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Closing date for applications – February 29, 2012

January 23, 2012